

BOILER MECHANIC I

GENERAL RESPONSIBILITIES

Services and maintains heating, ventilation, air conditioning, plumbing and stationary building equipment and systems in accordance with applicable Federal, State and local laws.

ESSENTIAL TASKS include the following; other duties may be assigned.

1. Perform visual and operational inspections on mechanical systems
2. Perform tests, troubleshoot, adjust, replace, and preventative maintenance service on HVAC systems and equipment
3. Perform mechanical installations
4. Install, replace, repair, rebuild and conduct preventative maintenance on hot water heaters
5. Adjust, install, repair or replace pneumatic systems, relief valves, pumps, motors, steam traps and valves
6. Operate diagnostic computer equipment
7. Maintain clean, orderly, and safe work environment
8. Complete paperwork and assists in writing specifications
9. Report to work outside of normal working hours for emergency operations
10. Perform related duties as to specific assignments
11. Any employee may be identified as Essential Personnel during emergency situations
12. Provide service to customers by answering questions, providing information, making referrals, and assuring appropriate follow-through and/or resolution
13. Communicate with managers, supervisors, co-workers, citizen, and others, maintains confidentiality; and represents the County

EDUCATION AND EXPERIENCE

1. High school diploma or general education diploma (GED)
1. Significant boiler experience as demonstrated by successful attainment of Third Grade Stationary Engineers license

* A comparable amount of training and experience may be substituted for the minimum qualifications.

KNOWLEDGE, SKILLS AND ABILITIES

1. Read and interpret manuals, information and policies
2. Complete paperwork such as work orders, specifications, and time cards
3. Use mechanical hand tools, C.F.M. air volume gauge, pipe threader, welder/acetylene torches, amp and voltage meter, 2-way radio, sewer auger, electric and other test and maintenance equipment
4. Apply detailed knowledge of mechanical, electrical, hydraulic, and air conditioning systems
5. Use computer software programs and/or other applications

CERTIFICATES, LICENSES, REGISTRATIONS

1. Valid driver's license
2. DOT (Department of Transportation)
3. Third grade stationary engineer license
4. Requires criminal background check as condition of employment